

**Bandy Farm's Antique Barn Rental**

**G.A.B., Inc. owned property**

**(Antique Barn)**

**950 Gardiner Beach Rd Sequim, WA 98382**

**R E N T A L   A G R E E M E N T**

Carefully read, complete, sign, and return Rental Agreement, with Reservation Deposit, within Seven (7) days following the agreed upon date of booking. The signee, hereafter, shall be Referred to as RENTER. An authorized signature is verification that RENTER has read and accepted responsibility for all conditions set forth in this Agreement.

A Reservation Deposit (\$500) is required in order to reserve and ensure availability of the Antique Barn Barn for intended use -- The Reservation Deposit (\$500) will be applied toward the damage deposit amount when submitted.

The agreed upon Rental amount (\$3000) is due, in full, and payable 45 days prior to date(s) reserved.

***(Send all checks/monies to the following address: G.A.B., Inc. 950 Gardiner Beach Road Sequim, WA 98382)***

The Damage Deposit will be fully refunded following the scheduled event if, upon inspection by the Barn Manager, there are no signs of damage, either to the Barn itself, or its contents and/or equipment. In the event damages are over and above the amount submitted, RENTER will be billed accordingly. Should RENTER fail to submit the specified Reservation Deposit, this Agreement will be voided.

In the event of a challenge to Manager's assessment of the deposit, this document will attest to the fact that the decision was not one of caprice.

Reservation Information

Date(s) Reserved: \_\_\_\_\_

Name of Group(s) participating: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Website Address: \_\_\_\_\_

Please answer the following:

Will event be open to the public? \_\_\_\_\_

Will admission or vendor fees be charged? \_\_\_\_\_

Will alcoholic beverages be sold to the public? \_\_\_\_\_

If yes, RENTER must display on bulletin board located next to main entrance, a WA State  
Special Occasion Liquor License.

If no, RENTER must purchase a temporary permit from WA State Liquor Store and display  
it during event.

Will event be catered? \_\_\_\_\_

Name of caterer: \_\_\_\_\_

Caterer's Phone Number: \_\_\_\_\_ Set-up/ Clean-Up

Name & Number of person(s) in charge of:

Set-up : \_\_\_\_\_

Clean-Up: \_\_\_\_\_

Name of person(s) in charge of decorations: \_\_\_\_\_

Decorator's Phone Number: \_\_\_\_\_

## CONDITIONS

RENTER agrees to -

1. Pay all agreed upon Reservation, Rental, and Damage Deposit fees.
2. Accept fiscal responsibility for actions of persons or guests who exhibit behaviors that damage, destroy, defile, and/or deface any portions of the Antique Barn or its contents.
3. Accept responsibility for damages, and/or clean up costs, in excess of required deposits.  
  
This includes reimbursement for items taken from the Barn without permission of Barn Manager. Costs over and above Damage Deposit will be billed accordingly.
4. Provide licenses and/or proof of liability insurance appropriate to event as required by the Jefferson County and/or the State of Washington. Public liability insurance includes, for example, banquet users and/or alcoholic vendors.
5. Provide a copy of the Rental Agreement and Clean Up Checklist to person(s) sharing responsibility for event.
6. Enter premises no earlier than 7:00 a.m., on the date of event. If RENTER needs the day prior to this event for setting up, decorating, etc., additional fees will be charged per Rental Rates Schedule.
7. Obtain permission from the Barn Manager to use decorations, posters, or similar items.
8. Follow instructions posted inside Kitchen for the use of Kitchen and its equipment.
9. Ensure that EXIT lights are visible at all times during event.

10. Accept responsibility for occupancy control, which is not to exceed the capacity listed in this Agreement.
11. Music should be turned off by 10PM the night of the Event.  
Barn should be vacated and locked no later than 11PM, or up to \$200 will be forfeited from the deposit.
12. Promptly report, to the Barn Manager, any personal injury or physical damage to the Barn or its contents.
13. Return to original location, and in good condition, all tables, chairs, and kitchen equipment following event.
14. Clean up all areas used by 12:00 noon on the day following the event. This remains the RENTER's responsibility even if the event is catered. Failure to accomplish clean up by noon, could result in additional hours of maintenance charges.
15. Remove from premises all food, equipment, decorations, etc., NOT belonging to the Barn.  
(The Barn will not be responsible for any items left in or near the building, and a disposal charge will be billed to the RENTER.)
16. Close and lock all EXTERIOR DOORS when vacating premises. Failure to do so could result in the forfeiture of Damage Deposit.

Please complete the following:

I, (Print name) \_\_\_\_\_, have read the Rental Agreement and its Conditions, and, by signing, hereby accept the responsibilities as stated. I acknowledge, by so doing, I am solely responsible for carrying out the provisions contained herein. Delegation of any or all of these responsibilities to other parties does not relieve me of any liability incurred herein. I agree to reimburse the Antique Barn for any and all damages arising from applicants' use.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

CANCELLATION POLICY:

Cancellation of Rental Agreement must be submitted in writing to the Barn Manager at least 45 days prior to date(s) reserved for a full refund of any and all monies paid. Cancellations made less than 90 days are subject to forfeiture of Reservation Deposit. Refunds for bookings made within a shorter time frame are subject to the Barn Manager's discretion at time of cancellation.

Date Deposit Received: \_\_\_\_\_

Amount Received: \$ \_\_\_\_\_

Check Number: \_\_\_\_\_

Barn Manager's Signature: \_\_\_\_\_

Please make all checks out to: G.A.B., INC

**Mailing address for all checks/monies**

G.A.B., INC  
950 Gardiner Beach Road  
Sequim, 98382